

A G E N D A

GOVERNING BOARD OF THE HEMET UNIFIED SCHOOL DISTRICT

Regular Meeting
April 13, 2004
5:30 p.m. Closed Session
6:30 p.m. Open Session

Hamilton School
57550 Mitchell Road
Anza, CA 92539

CALL TO ORDER and ROLL CALL

CLOSED SESSION

The Governing Board will recess to Closed Session to discuss, deliberate or act on the following matters: **1)** to discuss negotiations per Government Code §3549.1, and §54957.6; **2)** to discuss the employee items as listed, per Government Code §54957, §54957.6 and §3549.1; **3)** to discuss Pupil Personnel Items (items 3 through 8) per 49070 and 76232 of the Education Code; deliberations regarding the expulsion of students; **4)** to confer with real property negotiator Richard Beck, Assistant Superintendent, who has been authorized by the Board to negotiate the purchase price and terms of payment with representatives of the owners of the property identified as APN 441-020-004, APN 441-020-005, APN 441-030-005 and APN 441-030-006, property located on the west side of Cawston between Fruitvale and Commonwealth as well as possible sites in the McSweeney Ranch Project; **5)** to discuss pending litigation (significant exposure to litigation – one case) pursuant to subdivision (b) of Government Code Section 54956.9; **6)** to discuss Public Employee Performance Evaluation of the Superintendent per Government Code Section 54957; and **7)** to discuss Classified Personnel Order #CE03-18 and Certificated Personnel Assignment Order #CL03-18.

RECONVENE IN OPEN SESSION

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

1. Public Relations

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- Good Apple Awards will be presented to a student, a volunteer and an employee who have made significant contributions to the Hemet Unified School District. 1
- Student Representatives' reports for Hamilton School and Alternative Learning Center.
- **Hearing Session – Opportunity for Citizens to Address the Board Regarding Items Not on the Agenda.** This is an opportunity for citizens to make suggestions, identify concerns, request information, or offer objective criticism about matters affecting the school district. The President invites anyone wishing to address the Board regarding any item, to do so at this time. If you wish to address the Board regarding an item on the agenda, you may do so now, or when the item appears on the agenda – prior to a vote being taken.

To address the Board, please complete a green Comments Card located at the reception area desk, and give it to the Superintendent's Executive Assistant. The President will call upon you during the Hearing Session or at the time the item appears on the agenda, as indicated on your Comments Card. When called upon, please give your name and then make your statement. You will be allowed a maximum of three minutes to address the Board. Individual speakers shall not give their time to another speaker.

- Items by the Governing Board.

- Items by the Superintendent.

CONSENT AGENDA ITEMS – *Items on the Consent Portion of the agenda are presented for approval by Master Motion. Trustees may designate specific items for discussion and voting.*

	<u>Oral Report Assigned To</u>	<u>For Board</u>	<u>Page</u>
2. Approval of the Minutes for the March 16, 2004 Regular Meeting of the Governing Board.	Supt.	Action	2-20
3. Approval to enter into an Interdistrict Attendance Agreement with the Encinitas Union High School District.	Asst. Supt. Ed. Services	Action	21,22
4. Approval to enter into an Interdistrict Attendance Agreement with the Oceanside Unified School District.	Asst. Supt. Ed. Services	Action	23,24
5. Denial of the Request for Interdistrict Attendance Permits for the 2003-2004 school year.	Asst. Supt. Ed. Services	Action	25,26
6. Expel from the Hemet Unified School District for the remainder of the second semester of the 2003-2004 school year and the first semester of the 2004-2005 school year with enrollment at the H.E.L.P. Center, community school, private school or another school district, with a review meeting scheduled in June 2004 to consider whether to suspend the enforcement of the expulsion for the first semester of the 2004-2005 school year with enrollment at Hemet High School on a Behavior Contract, with a Reentry Hearing scheduled in January 2005, the student listed in Pupil Personnel Case #84-2003-2004.	Asst. Supt. Ed. Services	Action	27-30
7. Expel from the Hemet Unified School District for the remainder of the second semester of the 2003-2004 school year with enrollment at the H.E.L.P. Center, community school, private school or another school district with a Reentry Hearing scheduled in June 2004, the student listed in Pupil Personnel Case #85-2003-2004.	Asst. Supt. Ed. Services	Action	31-34
8. Expel from the Hemet Unified School District for the remainder of the second semester of the 2003-2004 school year and the first semester of the 2004-2005 school year with enrollment at the H.E.L.P. Center, community school, private school or another school district with a Reentry Hearing scheduled in January 2005, the student listed in Pupil Personnel Case #86-2003-2004.	Asst. Supt. Ed. Services	Action	35-38

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9. Acceptance of donations to the District with letters of appreciation to be sent.	Asst. Supt. Business	Action	39
1. \$200.00 from Waste Management Service Center for the Band Program at West Valley High School.			
2. \$500.00 from Peterson Charitable Foundation for the ASB Mock Trial at Hemet High School.			
3. \$600.00 from Friends of Golf, Inc. to the CIF Southern Section for the Golf Program at Hemet High School.			
4. Two (2) model CD20E Olympic Kilns, slip casting table/tubs with pump and approximately 200 slip casting molds valued at \$4,500.00 from Dave Bowman for the ceramics/art classes at West Valley High School.			
5. One Gateway computer valued at \$400.00 from Burt Seidman to the STAR reading program at Winchester School.			
6. One Jenco Vibraphone valued at \$750.00 from Mildred Lloyd to the Idyllwild Music Program.			
7. One HP Office Jet R40 printer valued at \$150.00 from Andrew Meyers to Santa Fe Middle School.			
8. Little Larkin's Readers valued at \$500.00 from Joseph King to the Kindergarten, First and Second grade classes at Bautista Creek Elementary School.			
10. Approval/Ratification of purchase orders, contracts, direct payments and invoices in the amount of \$1,193,055.67.	Asst. Supt. Business	Action	40-47
11. Denial of claim and refer to District's insurance carrier.	Asst. Supt. Business	Action	48-50
12. Denial of claim and refer to District's insurance carrier.	Asst. Supt. Business	Action	51-53
13. Denial of claim and refer to District's insurance carrier.	Asst. Supt. Business	Action	54-56
14. Adoption of Resolution authorizing issuance of \$10,000,000 of Hemet Unified School District General Obligation Bonds, 2002 Election, Series C, and delegation of authority to the Superintendent or designee to award the sale thereof and taking related actions.	Asst. Supt. Business	Action	57-115

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15. Ratify the approval of Contract No. C-5288 with Riverside County Office of Education for participation in the RIMS Pre-Intern Program for 2003/2004 fiscal year with reimbursement from RCOE not to exceed \$10,880.00.	Asst. Supt. Business	Action	116- 127
16. Approval of Contract 04-03-008C, Cooperative Agreement for the Provision of Adult School Crossing Guard Services with the County of Riverside to provide crossing guard services for the period of July 1, 2004 through June 30, 2006 at a current rate of \$16.00 per hour.	Asst. Supt. Business	Action	128- 132
17. Approval of ratification to authorize Business Services to enter into an agreement with the Riverside County Office of Education, Contract #C-5260, for an ROP Sports Therapy Instructor at Hamilton School, effective February 27, 2004, not to exceed \$7,168.10.	Asst. Supt. Business	Action	133- 135
18. Approval of the Selection of Financial Consultant and Underwriter for Capital Facilities Financing as recommended with fees at .9% with \$15,000.00 for underwriters counsel.	Asst. Supt. Business	Action	136, 137
19. Approval of an E-Rate Purchase and Installment Contract with Monarch, Inc., for the completion of 2004-2005 E-Rate funded technology projects contingent upon subsequent Governing Board review, acceptance and approval of E-Rate funding, matching grant funding and fiscal and legal review of all terms, conditions and requirements necessary for the completion of 2004-05 E-Rate application.	Asst. Supt. Business	Action	138- 149
20. Approve agreement to conduct in-district Master Schedule Building Workshop, not to exceed \$7,750.00.	Asst. Supt. Business	Action	150, 151
21. Approval of Hemet High School AFJROTC to attend the AFJROTC Summer Leadership Training Camp at Camp Pendleton, California, on August 2-6, 2004.	Asst. Supt. Ed. Services	Action	152
22. Approval of Hemet High School DECA to compete in the 58 th International Career Development Conference in Nashville, Tennessee, on May 1-4, 2004.	Asst. Supt. Ed. Services	Action	153

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23. Approval of West Valley High School FFA to participate in the FFA State Convention in Fresno, California, on April 17-20, 2004.	Asst. Supt. Ed. Services	Action	154
24. Approval of West Valley High School Vocal Music Department, to compete in the Heritage Music Festival competition in Anaheim, California on April 17-18, 2004.	Asst. Supt. Ed. Services	Action	155
25. Approval to accept funds for the Dollars for Change (DFC) grant in the amount of \$2,500.00 for the 2003-2004 academic school year.	Asst. Supt. Ed. Services	Action	156, 157
26. Approval of the agreement for Independent Contractor services with Dr. Dale E. Ingmanson to provide science instruction to Idyllwild students, not to exceed \$833.70, per agreement number 04-148.	Asst. Supt. Ed. Services	Action	158, 159
27. Approval of the agreement for Independent Contractor services with Catherine Campbell Meshkin as a choreographer for the Hemet High School dance team, not to exceed \$500.00, per agreement number 04-160.	Asst. Supt. Ed. Services	Action	160, 161
28. Approval of the agreement for Independent Contractor services with Michael Fogg, Discovery Science, for Ramona Elementary School students, not to exceed \$2,500.00, per agreement number 04-165.	Asst. Supt. Ed. Services	Action	162, 163
29. Approval of the agreement for Independent Contractor services with Wild Wonders, for Ramona Elementary School students, not to exceed \$500.00, per agreement number 04-166.	Asst. Supt. Ed. Services	Action	164, 165
30. Approval of the agreement for Independent Contractor services with Conor O'Farrell to provide dance instruction at Idyllwild School, not to exceed \$1,500.00, per agreement number 04-167.	Asst. Supt. Ed. Services	Action	166, 167
31. Approval of the agreement for Independent Contractor services with FantastiKids, Inc. to perform "Bully for You" theatrical production for McSweeny Elementary School students, not to exceed \$550.00, per agreement number 04-168.	Asst. Supt. Ed. Services	Action	168, 169

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32. Approval of the agreement for Independent Contractor services with Mike Schmoker to provide a school improvement in-service to West Valley High School staff, not to exceed \$4,500.00, per agreement number 04-169.	Asst. Supt. Ed. Services	Action	170, 171
33. Approval at first reading with second and final reading at a future meeting the following revised and new Governing Board Policies, Regulations and Bylaws: BP/AR/E 6162.52 High School Exit Examination; BP/AR 6162.8 Research; BP 6163.1 Library Media Centers; BP/AR 6164.4 Identification of Individuals for Special Education; BP/AR 6171 Title 1 Programs; BP/AR 6174 Education for English Language Learners; BP/AR 6175 Migrant Education Program; BP/AR 6179 Supplemental Instruction.	Asst. Supt. Ed. Services	Action	172- 174
34. Adoption at second and final reading, the following revised and new Governing Board Policies, Regulations and Bylaws: BP 0410 Nondiscrimination in District Programs and Activities; BP/AR 0420.4 Charter Schools; BP 1400 Relations Between other Governmental Agencies and the Schools; BB 9121 President; BB 9122 Secretary; BB 9123 Clerk; BB 9224 Oath or Affirmation; BB 9260 Legal Protection. Delete BP 0410 Nondiscrimination in District Programs and Activities; BP/AR 0420.4 Charter Schools; BP 1400 Relations Between other Governmental Agencies and the Schools; BB 9121 President; BB 9122 Secretary; BB 9123 Clerk; BB 9224 Oath or Affirmation; BB 9260 Legal Protection.	Supt.	Action	175- 238
35. Adopt the Resolution to Remunerate Trustee Gisela Gosch for the March 16, 2004 Regular Meeting of the Governing Board.	Supt.	Action	239, 240
36. Adopt the Resolution to Remunerate Trustee Charlotte Jones for the March 16, 2004 Regular Meeting of the Governing Board.	Supt.	Action	241, 242
37. Ratification of Change Order No. 1 in the amount of \$6,135.25 to Ronald Butkay Construction for the Hamilton Dugout project.	Asst. Supt. Business	Action	243, 244
38. Approval of Notice of Completion for the Hamilton Dugout project.	Asst. Supt. Business	Action	245, 246

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39. Ratification of Change Order No. 1 in the amount of \$450.00 to R. Jensen Company for the Hamilton On Campus Retention (OCR) singlewide.	Asst. Supt. Business	Action	247, 248
40. Approval of Notice of Completion for the Hamilton On Campus Retention (OCR) singlewide project.	Asst. Supt. Business	Action	249, 250
41. Approval of Notice of Completion for the Master Data Facility (MDF) Rooms – Phase II project.	Asst. Supt. Business	Action	251, 252
42. Authorization to use California Multiple Award Schedule (CMAS) and piggyback pricing from Miracle Playground, Dave Bang Associates, P.A. Thompson, Spectrum Communications and Aurora Modular Industries through September 30, 2004.	Asst. Supt. Business	Action	253
43. Authorization to Proceed with the installation of a 60x40 relocatable administration building at the Alternative Learning Center for an estimated cost of \$195,000.00 for the installation and site work in addition to the lease/purchase payments on the building.	Asst. Supt. Business	Action	254
44. Acceptance of Bids and Award of Contract in the amount of \$32,200.00 to Shoffeitt Masonry of Winchester for installation of two (2) ball walls at Harmony Elementary School and one (1) ball wall at McSweeny Elementary School.	Asst. Supt. Business	Action	255
45. Authorization to bid the grading and off-site improvements for Jacob Wiens Elementary School project.	Asst. Supt. Business	Action	256
46. Authorization to proceed with quotes for architectural services from PJHM Architects and PCH Architects for the entrance enhancements at thirteen district schools at a cost of approximately \$150,000.00.	Asst. Supt. Business	Action	257, 258
47. Award of Contract in the amount of \$35,653.00, to San Jacinto Electric for the electrical upgrade to the new Technology Room.	Asst. Supt. Business	Action	259- 265

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48. Approval of tax exempt financing for 7 relocatable classrooms with SunTrust Leasing Corporation at a rate of 2.35% for five years with annual payments of \$69,261.24 and adoption of resolution authorizing lease purchase agreement.	Asst. Supt. Business	Action	266- 275
49. Approval of the addition of the position of Assistant Director, Facilities, salary at approximately \$85,167.50, and \$13,366.00 increase to Director's salary from Capital Facilities Funding for 2003-2004 to the Classified Management Salary Schedule effective April 14, 2004.	Deputy Supt.	Action	275, 277
50. Approval of the addition of the position of Coordinator, Special Education, approximately \$106,534.00 from Special Education Funding for the 2003-2004 school year, to the Certificated Management Salary Schedule effective April 14, 2004.	Deputy Supt.	Action	278, 279
51. Approval of the elimination of 6 th period assignment pay for Substitute Teachers for the 2003-2004 Substitute Teacher Salary Schedule, approximate projected savings of \$46,800.00 for the balance of the 2003-2004 school year (\$73,200.00 incurred to date) and projected savings of \$120,000.00 from the General Fund for 2004-2005, effective April 14, 2004.	Deputy Supt.	Action	280, 281
52. Approval of Certificated Personnel Assignment Order No. CE03-18.	Deputy Supt.	Action	282- 286
53. Approval of Classified Personnel Assignment Order No. CL03-18.	Deputy Supt.	Action	287- 291

ACTION ITEMS

54. Approve Capital Facilities Program Improvements as presented and authorize staff to begin selection of architectural firms, consulting services and financial plan, with projects totaling \$9.9 million dollars including utilization of agency contributions of \$750,000.00 plus \$1.2 million State funding reimbursement and authorize staff to negotiate use agreement and submit grant applications.	Asst. Supt. Business	Action	292- 294
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INFORMATION/DISCUSSION/ACTION/REPORTS

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55. Accept staff report, provide guidance/direction as appropriate regarding the Conflict of Interest Code.	Supt.	Info./ Action	295- 299
56. Accept staff report, provide guidance/direction as appropriate regarding revised Governing Board Bylaw: BB 9270 Conflict of Interest.	Supt.	Info./ Action	300 & Insert
57. Accept staff report; provide guidance/direction as appropriate regarding the Staff Development Training Information for March 2004.	Asst. Supt. Ed. Services	Info./ Action	301- 303

ADJOURNMENT

FUTURE MEETINGS – Regular Meeting of the Governing Board Tuesday, April 20, 2004, 6:30 p.m. Open Session; Meeting to be held at District Administration Office, 2350 W. Latham Ave., Hemet, CA 92545.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the office of the District Superintendent at (909) 765-5100 ext. 2420. Notification 36 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.