

A G E N D A

GOVERNING BOARD OF THE HEMET UNIFIED SCHOOL DISTRICT

Regular Meeting
January 6, 2004
5:30 p.m. Closed Session
6:30 p.m. Open Session

District Administration Office
2350 W. Latham Avenue
Hemet, CA 92545

CALL TO ORDER and ROLL CALL

CLOSED SESSION

The Governing Board will recess to Closed Session to discuss, deliberate or act on the following matters: **1)** to discuss negotiations per Government Code §3549.1, and §54957.6; **2)** to discuss the employee items as listed, per Government Code §54957, §54957.6 and §3549.1; **3)** to discuss Pupil Personnel Items per 49070 and 76232 of the Education Code; deliberations regarding the expulsion of students; **4)** to confer with real property negotiator Richard Beck, Assistant Superintendent, who has been authorized by the Board to negotiate the purchase price and terms of payment with representatives of the owners of the property identified as APN 441-020-004, APN 441-020-005, APN 441-030-005 and APN 441-030-006, property located on the west side of Cawston between Fruitvale and Commonwealth as well as possible sites in the McSweeney Ranch Project; **5)** to discuss pending litigation (significant exposure to litigation – one case) pursuant to subdivision (b) of Government Code Section 54956.9; **6)** to discuss Public Employee Performance Evaluation of the Superintendent per Government Code Section 54957; and **7)** to discuss Classified Personnel Order #CL03-12 and Certificated Personnel Assignment Order #CE03-12.

RECONVENE IN OPEN SESSION

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

1. Public Relations

- Good Apple Awards will be presented to a student, a volunteer and an employee who have made significant contributions to the Hemet Unified School District. 1
- Student Representatives' reports for Alessandro High School and Hamilton School.
- **Hearing Session – Opportunity for Citizens to Address the Board Regarding Items Not on the Agenda.** This is an opportunity for citizens to make suggestions, identify concerns, request information, or offer objective criticism about matters affecting the school district. The President invites anyone wishing to address the Board regarding any item, to do so at this time. If you wish to address the Board regarding an item on the agenda, you may do so now, or when the item appears on the agenda – prior to a vote being taken.

To address the Board, please complete a green Comments Card located at the reception area desk, and give it to the Superintendent's Executive Assistant. The President will call upon you during the Hearing Session or at the time the item appears on the agenda, as indicated on your Comments Card. When called upon, please give your name and then make your statement. You will be allowed a maximum of three minutes to address the Board. Individual speakers shall not give their time to another speaker.

- Items by the Governing Board.
- Items by the Superintendent.

CONSENT AGENDA ITEMS – *Items on the Consent Portion of the agenda are presented for approval by Master Motion. Trustees may designate specific items for discussion and voting.*

	<u>Oral Report Assigned To</u>	<u>For Board</u>	<u>Page</u>
2. Approval of the Minutes for the December 16, 2003 Regular Meeting of the Governing Board.	Supt.	Action	2-23
3. Acceptance of donations to the district:	Asst. Supt. Business	Action	24
1. Dr. & Mrs. John Hunter have donated \$640.00 for scholarships for the Pathfinder Ranch Outdoor Education field trip for Valle Vista Elementary School.			
2. Greta and Lee Tuominen have donated \$2,000.00 worth of math materials, the Bridges program, to Ramona Elementary School.			
3. Barry Wynn Trucking has donated \$400.00 in gift certificates and food for families at Winchester School.			
4. STK Architecture has donated \$1,000.00 for the boys' basketball program at Hemet High School.			
5. Judith McPherson has donated \$1,950.00 worth of materials and supplies to the library at Hemet High School.			
4. Approval/Ratification of purchase orders, contracts, direct payments and invoices (Group A) in the amount of \$1,023,836.58.	Asst. Supt. Business	Action	25-32
5. Approval is requested for Pamela Buckhout , Assistant Director of Fiscal Services, to serve as an additional authorized agent for the 2003-04 Governing Board Year, including signing of Warrant Orders, orders for Salary Payment and Notices of Employment.	Asst. Supt. Business	Action	33
6. Approval for Assistant Director of Fiscal Services, Pamela Buckhout, to be an additional signer on Revolving Cash Checks and Abatement Account Checks for the 2003-04 Governing Board Year.	Asst. Supt. Business	Action	34
7. Approval of receipt of additional income and change of income and the submission of the Resolution for Expenditures of Excess Funds to R.C.O.E. for their approval.	Asst. Supt. Business	Action	35-36

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8. Authorize staff to enter into an agreement with insurance carrier for reinsurance of self-funded Foundation Health Plan, estimated premium of \$448,040.	Asst. Supt. Business	Action	37-38
9. Approval to terminate the License Agreement for on-site security at Santa Fe Middle School, effective February 29, 2004.	Asst. Supt. Business	Action	39
10. Declare obsolete building and equipment surplus property and authorize staff to prepare disposal of surplus property proposals and advertise for sale.	Asst. Supt. Business	Action	40-41
11. Denial of claim and refer to District's insurance carrier.	Asst. Supt. Business	Action	42-43
12. Approval of contract No. C-5076 with Riverside County office of Education for participation in the RIMS/BTSA program for 2003-04 fiscal year, with reimbursement from RCOE not to exceed \$93,500.	Asst. Supt. Business	Action	44-50
13. Approval of the proposal for Architectural Services from PCH Architects in the amount of \$10,500 for the installation of two relocatable classrooms and a parking lot at the Alternative learning Center.	Asst. Supt. Business	Action	51-54
14. Approval of consultant contract with DEWCO for design services for New High School #1 in the amount of \$28,000.	Asst. Supt. Business	Action	55-58
15. Authorization to piggyback the Brawley Cooperative Purchase Agreement no. 01-9 with Aurora Modular Industries in the amount of \$166,978.00 for the purchase of relocatable restrooms at Harmony and McSweeny Elementary Schools.	Asst. Supt. Business	Action	59-65
16. Approval to submit a grant for Education Planning Solutions Transportation Software.	Asst. Supt. Business	Action	66
17. Approval of Contract Number C-4735, Agreement for Student Meal Services with Riverside County Office of Education for the Special Education Program for the 2003-04 school year.	Asst. Supt. Business	Action	67-71
18. Adopt a Resolution Authorizing Lease Purchase Agreement for Acquisition of 2004 Thomas Saf-T-Liner Bus with Daimler Chrysler Municipal lease Services over a period of five years at an annual cost of \$17,678.36.	Asst. Supt. Business	Action	72-85

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19. Approval to authorize Pupil Services to hire Sara Garcia as an employee consultant to provide Parent Project classes in Spanish, not to exceed \$600.00, as specified in the agreement.	Asst. Supt. Ed. Services	Action	86-88
20. Approval of the agreement for Independent Contractor Services with Rachel Welch to provide enrichment instruction at Idyllwild School in world art, art for book making and creating school murals, not to exceed \$600.00, per agreement number 04-129.	Asst. Supt. Ed. Services	Action	89-90
21. Approval of the agreement for Independent Contractor Services with Glenn R. Dodd who will present a Prevention Curriculum in-service to Behavioral and Health Science teachers on January 16, 2004, not to exceed \$600.00, per agreement number 04-147.	Asst. Supt. Ed Services	Action	91-92
22. Approval of the agreement for Independent Contractor Services with Rohn West to design and build props for the drama department at Hemet High School, not to exceed \$800.00, per agreement number 04-150.	Asst. Supt. Ed. Services	Action	93-94
23. Approval of acceptance of Workability I Program Grant Funding in the amount of \$38,040.00 for the 2003-2004 school year.	Asst. Supt. Ed. Services	Action	95-96
24. Approval of Cottonwood School Associated Student Body officers to conduct an out of state field trip to New York City and Washington D.C. on April 3-9, 2004.	Asst. Supt. Ed. Services	Action	97
25. Approval of Hemet High School symphonic band to participate in the World of Music Anaheim Tour 2004 in Anaheim on April 2-4, 2004.	Asst. Supt. Ed. Services	Action	98
26. Approval of Hemet High School Thespians to participate in a GOIN' HOLLYWOOD TOURS in Los Angeles on March 5-7, 2004.	Asst. Supt. Ed. Services	Action	99
27. Approval of West Valley High School FFA to participate in the FFA National Date Festival on February 16-22, 2004, in Indio, California.	Asst. Supt. Ed. Services	Action	100
28. Approval of West Valley High School Thespians to participate in the California State Thespian Festival at Claremont College on March 12-14, 2004.	Asst. Supt. Ed. Services	Action	101

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29. Approval of Classified Personnel Assignment Order No. CL03-12.	Deputy Supt.	Action	102-104
30. Approval of Certificated Personnel Assignment Order No. CE03-12.	Deputy Supt.	Action	105-108
31. Adoption of a resolution directing the Superintendent to give notice of work-year reduction to the employee affected due to a lack of work/lack of funds.	Deputy Supt.	Action	109-110

ACTION ITEMS

32. Approval or ratification of purchase orders, contracts, direct payments and invoices (Group B) in the amount of \$122,328.00.	Asst. Supt. Business	Action	111-112
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INFORMATION/DISCUSSION/ACTION/REPORTS

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33. Accept staff report; provide guidance/direction as appropriate regarding the staff development training information for December 2003.	Asst. Supt. Ed. Services	Info./ Action	113
34. Receipt of the following revised and new Governing Board policies, Regulations and Bylaws: BP/AR 0430 Comprehensive Local Plan for Special Education; BP/AR/E 0520.2 Title I program Improvement Schools; BP/AR 1321 Solicitation of Funds from and by Students; AR 1340 Access to District Records; BP 3513.3 Tobacco-Free Schools.	Asst. Supt. Ed. Services	Info./ Action	114-115 & Insert

ADJOURNMENT

FUTURE MEETINGS – Regular Meeting of the Governing Board Tuesday, January 20, 2004, 6:30 p.m. Open Session; Meeting to be held at District Administration Offices, 2350 West Latham Avenue, Hemet, CA 92545

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the office of the District Superintendent at (909) 765-5100 ext. 2420. Notification 36 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.