



Education Software Review Request

All hardware must be pre-approved prior to purchase & district use

Approval Process (Approval of software is for 3 years ONLY)

1. Site Administrator
2. Chief Technology Officer: Review for Network/Computer Compatibility & Support Requirements
3. Director (s) of Elementary or Secondary Education: Review for Education Relevance
4. Professional Development: Review for Professional Development Approach
5. Approval of Job-Alike Team
6. Assistant Superintendent Ed Services: Review / Approval
7. Curriculum Council: Review / Approval
8. Governing Board: Review & Board Approval

School Site: _____ Administrator: _____

Software Title (attach backup information): _____

CLRN Approved: Yes No (visit www.clrn.org to verify California Learning Resource Network)

Software Creator: _____ Cost: _____

Software Website: _____

Additional Hardware Required: _____

Reason for Purchase (Purpose) : _____

Is there an existing program in use? _____

What standards does this new software meet, and how will the students benefit from this software above and beyond the regular program? (Supplement vs. Supplanting):

Approval Signatures	
1. Site Administrator <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____	5. Job-Alike <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____
1. Chief Technology Officer <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____	6. Assistant Superintendent of Ed Services <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____
3. Educational Services Director <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____	7. Curriculum Council <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____
4. Professional Development <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____	8. Governing Board <input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____ Signature: _____ Comments: _____